160 Main Street
P.O. Box 640
Copperhill, TN 37317

Phone: (423) 496-5141
www.copperhill.gov

Board of Mayor & Aldermen Agenda
Monday, November 23, 2026
5:30 p.m.

Call Meeting to Order
Roll Call

Minutes:

- October 19, 2026
  Roll Call

Financials:

- October 15, 2026 to November 19, 2026
  Roll Call

Post Office Update

- Copperhill Post Office: Ali Taulbee

Public Comments

Announcements

Reports:

- Board of Aldermen
- Mayor

Old Business:

- None

Mayor
Greg Barker

Vice Mayor
Jake Reuse

Aldermen
Donna Martin
Tamberlyn Tanner
Jeff Thomas

New Business:

- Resolution 2026-11-0029: Employee Bonus
  Roll Call

- Resolution 2026-11-0030: United Community Bank Account Authorization
  Roll Call

- Resolution 2026-11-0031: Flood Relief Fund Review Committee
  Roll Call

Adjournment
Roll Call

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Board of Mayor & Aldermen Minutes
Monday, October 19, 2026
5:30 p.m.

Call Meeting to Order
Roll Call: All Present

Minutes: September 21, 2026

- Motion to table was made by Donna Martin, 2nd by Tamberlyn Tanner
  Roll Call: All voted to table

- Motion to accept corrected Minutes was made by Jeff Thomas, 2nd by Tamberlyn Tanner
  Roll Call: All voted to accept

September 23, 2026 Special Called Meeting Minutes.

- Motion to accept by Tamberlyn Tanner, 2nd by Donna Martin
  Roll Call: All voted to accept

Financials: September 17, 2026 to October 15, 2026

- Motion to accept by Jake Reuse, 2nd by Donna Martin
  Roll Call: All voted to accept

Public Comments

- None

Announcements

- The next Board of Mayor and Aldermen meeting will be held Monday, November 16, 2026.
- There will be no City Court in November.
- Twin Cities Fall Market: October 24 and October 31.

Mayor
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Vice Mayor
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Tamberlyn Tanner
Jeff Thomas

- Twin Cities Holiday Markets: November 21 and November 28.
- Chili Cook-Off benefiting the Copper Basin Fire and Rescue Department: October 24 at 3:00 p.m. at Buck Bald Brewing.
- Buck Bald Brewing will serve as a coat drive drop-off location for local children.
- Tennessee Mountain Christmas, featuring the America 250th celebration, will be held December 5.
- Copper Country Christmas will be held December 12.

Reports:

Board of Aldermen

- Jake Reuse commended Talley Paving for speed and quality of Hwy 68 paving project,

Mayor

- Mayor Barker acknowledged and thanked Polk County Executive Stan Howard for attending the meeting.
- **Polk County Parks Master Plan:** Executive Howard reported that the grant for the Polk County Parks Master Plan is moving forward and that the Polk County Commission had voted to cover the required local match..
- **Main Street Rebuild Project:** ASA, the selected engineering firm, has evaluated the damaged areas and submitted its report. Southeast Tennessee Development District (SETD) is working through the grant process, and the project continues to move forward.
- **Fightingtown Lift Station:** Construction is complete, and the project is awaiting closeout. Completion of the project will allow the City to pursue eligibility for additional Community Development Block Grant (CDBG) funding.
- **Colonial Avenue:** The Mayor would like to make repairs to Colonial Avenue sewer line and related road the next priority for CDBG infrastructure funding.
- **Street Maintenance:** The maintenance crew has been asked to address and fill as many potholes as possible before cold weather.
- **Tennessee Avenue:** Tamberlyn Tanner has been asked to research the feasibility of installing speed tables.
- No Burning in the City of Copperhill.

<u>Old Business</u>:

- **None**

New Business:

Resolution 2026-10-0027: Professional Services Agreement with Todd Dilbeck (Option 1)

- Motion to consider by Jeff Thomas, 2nd by Tamberlyn
  Roll Call: All voted to accept

Resolution 2026-10-0028: Adoption of Cash Management Policy

- Motion to consider by Jake Reuse, 2nd by Donna Martin
  Roll Call: All voted to accept

Adjournment : 6:07 pm

- Motion to adjourn by Jake Reuse, 2nd by Tamberlynn Tanner
  Roll Call : All voted to Adjourn

City of Copperhill
Profit & Loss
October 15 through November 19, 2026

	Oct 15 - Nov 19, 26
Ordinary Income/Expense	
Income	
Alcohol Inspection fee	17.88
4001 · Occupancy Tax	0.00
4003 · Gas 3 Cent	0.00
4010 · GF-Local Beer License	100.00
4040 · GF-Business Tax	9,829.50
4060 · GF-Current Yr Property Tax	10,981.45
4070 · GF-Franchise Tax	724.93
4089 · Tax Payment 1989	0.00
4103 · State Sales Tax -City	0.00
4125 · Mixed Drink	0.00
4130 · GF-State Beer Tax	0.00
4139 · Gas Improvment City	0.00
4140 · GF-State Gasoline Tax	0.00
4147 · Petroleum Special Tax	0.00
4163 · GF - Telecommunications Tax	0.00
4164 · Transportation Modernization	0.00
4166 · Fuel City Tax	0.00
4185 · GF - Local Wholesale Beer Tax	5,760.54
4310 · WS-Water Sales	1,855.75
Total Income	29,270.05
Gross Profit	29,270.05
Expense	
5110 · GF-Accounting Services	1,100.00
5150 · GF-Beautification	262.47
5165 · GF - Donations	642.25
5205.1 · GF-Fuel Streets	1,233.81
5260 · GF-Office Supplies	505.71
5265 · GF-Payroll Expenses	28,111.36
5275.1 · GF - Equipment Streets	1,425.50
5360 · GF-Postage	202.55
5370.1 · GF-Repair and Maintance Streets	111.16
5400 · GF-Wages, Admin	8,970.18
5420.1 · GF-Wages, Streets Maintenance	12,539.05
5430 · GF-Salaries, Mayor & Aldermen	800.00
5450.1 · GF-Street Supplies	290.78
5470 · GF-Taxes, Payroll	14,093.69
5480 · GF-Telephone	200.00
5510 · GF-Utilities	2,006.29
5520.1 · GF-Vehicle Expense Streets	299.23
5520.2 · GF-Vehicle Expense Sanitation	1,857.41
5560 · GF - Bank Fees	129.95
5595.2 · GF- Uniforms Sanitation	143.75
60300 · GF- Professional Fees	209.15
6031 · GF - Interest Expense	0.00
6070 · WS-Gen. Off. Supplies & EXP	10.00
6100 · WS-Operations	89.57
6140 · WS-Repair & Maintenance	499.60
6150 · WS-Salaries & Wages	12,584.01
6151 · Sherrifs Department	3,334.00
Total Expense	91,651.47
Net Ordinary Income	-62,381.42
Net Income	**-62,381.42**

COPPERHILL
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City of Copperhill
Resolution #2026-11-0029

A RESOLUTION OF THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF COPPERHILL, TENNESSEE, AUTHORIZING A BUDGETED $250 ONE-TIME BONUS FOR REGULAR FULL-TIME AND PART-TIME CITY EMPLOYEES

WHEREAS, the City of Copperhill recognizes and appreciates the dedication and service of its employees in providing essential services to the community; and

WHEREAS, the Board of Mayor and Aldermen desires to recognize these contributions by providing a budgeted, one-time monetary bonus to regular full-time and part-time employees;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF COPPERHILL, TENNESSEE:

SECTION 1. The City shall provide a one-time $250 bonus to all regular full-time and part-time employees actively employed as of the date of adoption of this Resolution.

SECTION 2. The bonus shall be issued during the pay period that includes Thanksgiving week of 2026.

SECTION 3. The bonuses shall be paid from available funds within the approved fiscal year 2026–2027 budget.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon its adoption, the public welfare requiring it.

ADOPTED AND APPROVED this 23rd day of November, 2026.

Mayor Greg Barker

Recorder Shannon E. Arthur, CMFO

Mayor
Greg Barker

Vice Mayor
Jake Reuse

Aldermen
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City of Copperhill
Resolution #2026-11-0030

A RESOLUTION OF THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF COPPERHILL, TENNESSEE, AUTHORIZING THE ADDITION OF CITY OFFICIALS AS AUTHORIZED SIGNERS ON A DEMAND DEPOSIT ACCOUNT AT UNITED COMMUNITY BANK

WHEREAS, United Community Bank requires current City officials to be added as authorized signers before an existing account can be closed;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF COPPERHILL, TENNESSEE:

SECTION 1. The following City officials are authorized to be added as signers to the demand deposit account maintained at United Community Bank:

- Mayor Greg Barker
- City Recorder Shannon E. Arthur, CMFO
- City Clerk Teresa Stillwell

SECTION 2. Any two (2) of the above officials are authorized to jointly access the account, apply the remaining balance to the principal of the associated Copperhill Utilities loan, and close the account in accordance with Resolution #2026-09-0026.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon its adoption, the public welfare requiring it.

ADOPTED AND APPROVED this 23rd day of November, 2026.

Mayor Greg Barker

Recorder Shannon E. Arthur, CMFO

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City of Copperhill
Resolution #2026-11-0031

A RESOLUTION OF THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF COPPERHILL, TENNESSEE, ESTABLISHING A FLOOD RELIEF FUND REVIEW COMMITTEE AND AUTHORIZING THE COMMITTEE TO DEVELOP A DISBURSEMENT POLICY SUBJECT TO BOARD RATIFICATION

WHEREAS, the City of Copperhill ("City") has received and holds certain privately donated funds designated for flood relief assistance following recent flooding events affecting the City; and

WHEREAS, the Constitution and laws of the State of Tennessee, together with audit standards established by the Tennessee Comptroller of the Treasury, require municipalities to establish objective eligibility criteria, transparent review procedures, and proper internal controls prior to disbursing relief funds to eligible residents, property owners, and businesses; and

WHEREAS, the Board of Mayor and Aldermen desires to establish a formal Flood Relief Fund Review Committee ("Committee"), designate two members of the Board of Mayor and Aldermen to serve thereon and appoint three resident members, and empower the Committee to formulate a formal disbursement policy, intake application, and administrative procedures subject to ratification by the Board of Mayor and Aldermen.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF COPPERHILL, TENNESSEE, AS FOLLOWS:

Section 1. Establishment, Composition, and Appointment of Committee.

There is hereby established the City of Copperhill Flood Relief Fund Review Committee, which shall consist of five (5) voting members:

- Alderman _____, who is hereby designated to serve as Committee Chair;
- Alderman _____; and

Mayor
Greg Barker

Vice Mayor
Jake Reuse

Aldermen
Donna Martin
Tamberlyn Tanner
Jeff Thomas

- Three (3) residents of the City of Copperhill, who shall be appointed jointly by the Committee Chair and the second Alderman named herein by public vote at a properly noticed open meeting of the Committee in compliance with the Tennessee Open Meetings Act, and whose names shall be entered into the official minutes of the Committee and reported to the Board of Mayor and Aldermen.

The Mayor shall not serve as a member of the Committee so as to preserve independent executive oversight and segregation of check-signing duties. The City Recorder shall serve as non-voting administrative secretary and fiscal advisor to the Committee to maintain official minutes, verify tax, residency, property, and business licensing records, and certify financial calculations. Three (3) voting members shall constitute a quorum for the transaction of Committee business.

Section 2. Grant of Authority to the Committee.

Subject to ratification by the Board of Mayor and Aldermen as set forth in Section 3, the Committee is hereby empowered and authorized to:

Formulate, draft, and adopt a comprehensive Flood Relief Donation Disbursement Policy and standardized intake application establishing objective eligibility rules for residents, residential property owners, and actively licensed businesses physically located within the corporate limits of the City that suffered direct surface floodwater intrusion or flood-induced displacement;

Establish a strict non-duplication of benefits rule and a one-application-per-household/owner limit preventing duplicate residential and commercial claims;

Establish an equal-share (pro-rata) distribution formula among verified eligible applicants, capped at each applicant's documented, uninsured or unreimbursed loss;

Establish the official application submission window, cure period, verification standards, and unclaimed/lost check procedures compliant with Tennessee Comptroller of the Treasury audit standards and the Tennessee Uniform Unclaimed Property Act; and

Administer the intake review process with the City Recorder, verify applicant eligibility, and approve a certified master disbursement schedule for check issuance.

Section 3. Ratification by the Board of Mayor and Aldermen.

The Flood Relief Donation Disbursement Policy and intake procedures adopted by the Committee under Section 2 shall be submitted to the Board of Mayor and Aldermen for formal ratification prior to opening the application window or disbursing any flood relief funds. Upon ratification by the Board of Mayor and Aldermen, the Committee shall be fully authorized to execute the Policy, review and certify eligible applications, and submit the

final disbursement schedule to the Mayor and City Recorder for check issuance in accordance with active City banking resolutions.

Section 4. Conflict of Interest and Open Meetings Compliance.

All meetings of the Committee, including the organizational meeting at which the two Aldermen appoint the three resident members and any meetings to formulate the Policy, shall comply with the Tennessee Open Meetings Act, including adequate public notice, advance agenda posting, open public access, and recorded minutes. Any Committee member who intends to apply for flood relief funds, or whose immediate family member or business entity intends to apply for flood relief funds, shall disclose such conflict in writing and recuse themselves from participating in the Committee.

Section 5. Audit and Record Retention.

The City Recorder shall maintain a complete accounting ledger, signed applications, verification checklists, and tax reporting records (including IRS Form 1099 filings where required) in a secure file for a minimum of five (5) years for inspection by the Tennessee Comptroller of the Treasury, subject to statutory redactions for Social Security numbers, taxpayer identification numbers, and confidential financial records under the Tennessee Public Records Act.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon its adoption, the public welfare requiring it.

ADOPTED AND APPROVED this 23rd day of November, 2026.

Mayor Greg Barker

Recorder Shannon E. Arthur, CMFO